



CONDITIONAL USE PERMIT PROCEDURAL GUIDE

General Information

A conditional use permit may allow for certain uses not specifically permitted by the zoning district. Due to special project characteristics, these uses require a more comprehensive review to minimize and mitigate any potential impacts. Additional information and requirements can be found in Title 17, Chapter 17-3, Section 2 of the [Marana Town Code](#).

Per Section 2, if a use is established under a permit and the use is discontinued for any reason for a period of six months, the permit becomes void and the use may not be resumed. Upon applications during the six month period by the owner and upon showing of good cause, the Planning Administrator may grant another extension for a maximum of one year, after notice to the Planning Commission.

Pre-application Meeting

A pre-application meeting is not required; however applicants can schedule a meeting to discuss the process or review documentation and requirements with staff prior to submittal. There is no fee associated with the meeting. Please call (520) 382-1900 for additional information or to request a meeting.

Approval Process

Upon receipt of a complete application, staff will distribute the submittal to required departments and agencies for review.

After the review has been completed, the planning staff will schedule the conditional use permit application for the next available Planning Commission public hearing and will make a recommendation.

The Planning Commission may grant, grant with conditions, or deny the application. The Planning Commission may place any conditions which are deemed necessary to mitigate potential impacts and insure compatibility of the use with surrounding development and the town as a whole. The Planning Commission's decision is final and effective 15 days from the date of the decision, unless an appeal is made to the Town Council.